

**DODGE COUNTY REVOLVING LOAN ADVISORY COMMITTEE
MINUTES
March 4, 2013**

The Dodge County Revolving Loan Advisory Committee met on March 4, 2013 at 3:00 p.m. in Room 302 on the 3rd Floor of the Administration Building, Juneau, Wisconsin.

Mike Bonnett called the meeting to order at 3:05 p.m. Roll Call was taken. Members present were Mike Bonnett, John Zanghi, Karen Coley, Charles Schranz, Mitch Greenfield, Matthew Gibbs, and Robert Ballweg.

Dean Perlick noted that a quorum was present.

Absent: None.

Staff present at the request of the Chairman: Dean Perlick.

Others Present: Joseph and Kelly Storm, Barrel House Saloon and Eatery; Kim Abel, Northwoods Paper Converting, Inc.

Approval of Minutes from November 28, 2012 Meeting

The minutes of the November 28, 2012 meeting were reviewed by the Committee.

Motion by Greenfield to approve the minutes from the November 28, 2012 meeting as submitted;

Second by Schranz.

Vote 7-0

Motion carried

Review Loan Application from Barrel House Saloon and Eatery

The Committee discussed a loan application submitted by Joseph and Kelly Storm, Barrel House Saloon and Eatery. The request is for \$40,000 and would be used to help purchase an existing restaurant operation. Joseph Storm explained the details of the proposal. Four employees would be retained and three employees would be added.

Motion by Schranz to submit an unfavorable recommendation to the Planning, Development and Parks Committee on the request to make a loan from the Revolving Loan Fund to Barrel House Saloon and Eatery for \$40,000 due to the following reasons:

1. Minimal personal investment.
2. Negative equity.
3. Lack of restaurant experience.
4. Amount of unsecured debt.

Seconded by Gibbs

Vote 6-0 (Zanghi abstained)

Motion carried

Review Loan Application from Northwoods Paper Converting, Inc.

The Committee discussed a loan application submitted by Kim Abel, Northwoods Paper Converting, Inc. The request is for \$150,000 and would be used to help purchase a piece of equipment (ream wrapper). Kim Abel explained the details of the proposal. Fifteen employees would be added.

Motion by Coley to submit a favorable recommendation to the Planning, Development and Parks Committee on the request to make a loan from the Revolving Loan Fund to Northwoods Paper Converting, Inc. for \$150,000 subject to the following conditions:

1. Submittal of lender commitment letter.
2. Length of the loan to be 7 years.
3. Interest rate to be a fixed 3.25%.
4. Creation of at least 8 full-time equivalent jobs.
5. Collateral would be 2nd position on the equipment being purchased.

Seconded by Schranz

Vote 7-0

Motion carried

Review Loan Application from Beyer Properties, LLC. (Fox Cinema Café Waupun)

The Committee discussed a loan application submitted by Chris Beyer, Fox Cinema Café Waupun. The request is for \$50,000 - \$70,000 and would be used for working capital. Fifteen to 21 part-time jobs would be created.

Motion by Zanghi to table the request to make a loan from the Revolving Loan Fund to Fox Cinema Café Waupun pending submission of a lender commitment letter, clarifying the projections submitted and documenting that the job requirement can be met.

Seconded by Greenfield

Vote 7-0

Motion carried

Revolving Loan Fund – Status Report

Dean Perlick provided an updated status report on the Revolving Loan Fund. County funds available to loan is at about \$649,000. Three of the loan participants did not return a signed copy of the modified promissory note and were not eligible to reduce their interest rate.

Discuss Mossflower Harbour Delinquent Accrued Interest

Dean Perlick explained that the original loan to Mossflower Harbour had a six month deferral of payments; however interest did accrue during that period. The repayment schedule did not collect the additional interest due. When the loan was refinanced in 2011, the loan balance transferred did not include the accrued interest.

The County Finance Committee met in February to consider writing off the delinquent interest amount owed. The Finance Committee was reluctant to write-off the interest, but left the final decision to the Revolving Loan Advisory Committee.

Motion by Ballweg to write off the delinquent interest amount owed if a new promissory note was signed in 2011 that did not include that interest amount and subject to a legal opinion that states the County cannot collect the delinquent interest. If a new note was not signed in 2011, the delinquent interest amount should be added to the new repayment schedule if the reduced interest rate is accepted or added at the end of the current repayment schedule if no new promissory note is signed.

Seconded by Zanghi

Vote 7-0

Motion carried

Regional Revolving Loan Fund – Status Report

Dean Perlick informed the Committee that the Draft Manual for the Region Revolving Loan Fund is about 50% completed. The Draft Manual is set-up to allow a local RLF Committee to review and approve loans of \$200,000 or less.

Reappointment of Robert Ballweg to Revolving Loan Advisory Committee

Dean Perlick informed Robert Ballweg that he will be reappointed to the Revolving Loan Advisory Committee for another one-year term at the County Board meeting on March 19, 2013.

Next Meeting

The next meeting will be scheduled as need dictates.

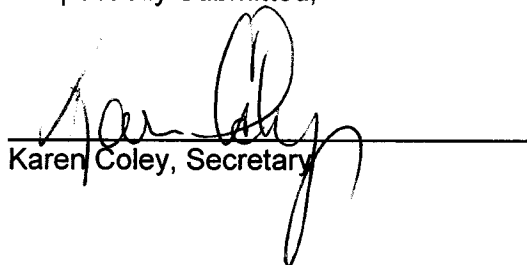
Motion by Greenfield to adjourn the meeting.

Second by Gibbs.

Motion carried.

Meeting adjourned at 4:35 p.m.

Respectfully Submitted,


Karen Coley, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next Committee meeting.